

SECRET

ADM-10.5

30 SEP 1965

DD/S&T 3439-65

MEMORANDUM FOR: Director of Personnel
SUBJECT: Office of Special Projects/DD/S&T
REFERENCE: Memorandum to DD/S&T from Exec.
Director-Comp., dated 15 September
1965, Subject: "Establishment of an
Office of Special Projects"

1. Referenced memorandum established within the Directorate of Science and Technology an Office of Special Projects, and further addressed itself to manning levels. It also authorized the Director of Personnel to establish a staffing complement and to have the Chief, Salary and Wage Division perform the necessary classification work.

2. We would appreciate your undertaking immediate action to implement the provisions of the referenced memorandum. Prior to having your representative contact [redacted] Director of Special Projects, I would appreciate the appropriate officer from the Salary and Wage Division contacting me so that we might have a preliminary discussion on certain complexities involved in this problem.

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[redacted]
Executive Officer
Directorate of
Science and Technology

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EO/DD/S&T: [redacted] :jem:6561 (30 Sep 65)

Distribution:

- Orig & 1 - D/Personnel
- 1 - EO/DD/S&T
- 1 - D/OSP w/reference
- 1 - CMO/DD/S&T
- 2 - DD/S&T Registry

GROUP 1
Excluded from automatic
downgrading and
declassification

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TRANSMITTAL SLIP		DATE 24 August 1965
TO: [REDACTED] <i>Registy</i>		
ROOM NO.	BUILDING	
REMARKS:		
<p>Jack:</p> <p>A meeting was held in [REDACTED] 7 [REDACTED] office late last week at which he re-endorsed the MIS project for DD/S</p> <p>Attached is our most recent planning paper for your information</p> <p><i>me</i> [REDACTED]</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION
<p>FORM NO. 241 1 FEB 55</p> <p>REPLACES FORM 36-8 WHICH MAY BE USED.</p> <p>☆ GPO : 1957—O-439445 (47)</p>		